



EVENTS WORKING GROUP

This meeting will be held in the back meeting room of **Guildhall, Load Street,**
Wednesday 24 September 2025 at 14:00 hours

AGENDA

1 TO RECEIVE AND NOTE ANY COUNCIL MEMBER'S APOLOGY FOR ABSENCE

2 DECLARATIONS OF INTEREST

Councillors are reminded: -

- i) Register of Interests: Councillors are reminded of the need to update their Register of Interests.
- ii) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 DISPENSATIONS

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to stay in the meeting, speak and/or vote on matters for which they have declared an interest in keeping with s33 of the Localism Act 2011 and the Council's adopted Standing Orders and Code of Conduct.

4 TO APPROVE THE PREVIOUS MINUTES

To approve adoption of the minutes of the Events Working Group Meeting minutes held on 02 July 2025, pages 1-3.

5 CHRISTMAS 2025

To receive a progress report on arrangements and bookings for the Christmas Event and make consideration for approval where required, pages 4-6.

6 REMEMBRANCE SUNDAY

To receive a report on arrangements and bookings and make consideration for approval where required, pages 7-8.

7 ARMED FORCES DAY 2026

To consider arrangements for the 2026 event and make recommendation to the Budget Working Group for future budget setting, pages 9-10.

8 DATE OF NEXT MEETING - TBC

Committee Membership: (7)

Cllr C Billett

Cllr S Billett

Cllr J Byng

Cllr C Edginton White

Cllr S Harvey

Cllr I Latimer

Cllr L Stanczyszyn

A handwritten signature in dark ink, appearing to read 'Tracy Bodley', with a stylized, cursive script.

Tracy Bodley

Town Clerk

17 September 2025